

Learning Aims

In this unit you will:

- A design a digital portfolio
- B create and test a digital portfolio
- C review the digital portfolio.

Interim Assessment

Learning Aim A 31st January 2015

Learning Aim B 6th March 2015

Learning Aim C 27th March 2013

Level 2
Certificate
240GLH



UNIT 3 A DIGITAL PORTFOLIO

30GLH

DEADLINE: 27/03/2015

Project Brief

Learning Aim A Design a digital portfolio

Now that you have completed all of your units for this BTEC Qualification you are required to produce a Digital Portfolio documenting the work you have completed and highlighting your achievements over the past 3 years.

You are now in the position to apply for a job with an IT company. As part of the application process, the company wants to see examples of the products you have made and the projects you have completed.

Design a digital portfolio to go alongside your application, which includes **at least two products** or projects you have worked on.

The content of your portfolio should show a range of your IT skills and experience, and be related to the work of the IT company you are applying to.

In your portfolio, specify audience and purpose. Include a timeline, structure chart, storyboards and details of assets required. Justify the choice of assets and the design of the portfolio in relation to the audience and purpose.

Learning Aim B Create and test a digital portfolio

Content of the Portfolio

Create a logical folder structure to store the content. Select content and prepare extracts. Save the extracts in appropriate file formats and in appropriate folders.

Assessment Evidence

Design Documentation

Assessment Evidence

- Screenshot of folder structure.
- Content in folders.

Criteria Covered

- 2A.P1, 2A.P2
- 2A.M1, 2A.D1,
- (1A.1, 1A.2)

Criteria Covered

- 2B.P3, 2B.M2
- (1B.3)

Criteria Covered

2B.P4, 2B.P5,
2B.M3, 2B.M4
2B.D2, (1B.4,
1B.5)

Criteria Covered

2C.P6, 2C.M5,
2C.D3, (1C.6)

Chrome File Edit View History Bookmarks Window

Make the Portfolio

Create a home page, section pages and context pages using appropriate text and other assets such as audio or video. Build portfolio and activate links to content. This will be either a website portfolio or a digital magazine style portfolio with web connectivity.

Test the Portfolio

Carry out testing for functionality, ensuring that all links work and open the correct content. Check the web pages for errors and make changes if necessary. Ask test users to try out portfolio and give feedback. Make changes if appropriate.

Learning Aim C Review the digital portfolio.

Reviewing your Portfolio

Evaluate the digital portfolio, including the extent to which it meets the needs of audience and purpose. Explain any changes to the product compared with the design, incorporate feedback from end reviewers and make recommendations for further improvements.

Assessment Evidence

- Final Digital Portfolio
- Final Digital Portfolio and documentation

Assessment Evidence

- Project Evaluation

